Easy Switching Between 6-up and 1-up Formats

Some LabelsAnywhere users like to be able to print on our 6-Labels-per-Sheet stock when printing a large number of records, but then prefer to switch to 1-Label-per-Sheet for daily printing needs. This can be a little inconvenient, in that switching label formats generally requires changing the printer alignment on most laser printers.

There is an easy solution that will keep you from having to reset your printer alignment every time you switch formats. Since printer alignment adjustments are specific to a printer and not a label design, simply install a second copy of your color printer for use with the other stock.

- From your Printers & Faxes window, choose "Add a Printer"

- Follow the normal steps to install your printer as if for the first time, but when asked to name the printer, choose a description that includes the label format, such as "HP Inkjet 2200 **1-Up**"

- From the Print Wizard in LabelsAnywhere, choose "Printer Alignment", select the newly installed "1-Up" printer, and enter your printer alignment offset

- 1-Up format on a laser printer that feeds the half-sheets in the center will generally require a Horizontal offset of 2150; 6-Up format generally does not require an offset

- Now, when sending a label print job to print, you simply select the printer that has been configured for the format you are using and the alignment should be correct